

APPLICATION FOR PERMIT TO MOVE STRUCTURE WITHIN THE TOWN OF ROLLING HILLS

Name of Applicant/Property Owner(s) _____

Contact Numbers for Applicant _____

Work: _____

Cell: _____

Property Address _____

Structure

Purpose of Structure _____

Type of Structure _____

Size and Height of Structure _____

Date Manufactured _____

Property Set Backs in Feet

From front of property _____

From back of property _____

From Structure to Property Line

From side of property _____

From side of property _____

* Each structure, excluding fences, shall be set back from any side property line, as designated by survey markers, at least 20', and from any front or back property line, as designated by survey markers, by at least 50'. Regardless of survey lines, any setback must be at least 50' from the adjacent edge of a road easement abutting the subject lot. (Ordinance 1998-69)

Route

Describe the route that will be used to move structure onto lot, beginning with the entry at 55 Ranch Road.

Date & Approximate Time of Move Into Town _____

By signing below, Contractor understands and agrees that:

- He will conform with all town ordinances and shall perform any construction pursuant to the Uniform Building Code.
- The area on which the structure will be placed shall be marked with flags or in a way clearly visible to the Zoning Committee prior to the submission of this Application.
- He understands that no structure shall be moved into the town until this Application is fully approved by a member(s) of the Zoning Committee and a Permit issued.
- He will not deviate from the above route, date and time of move without prior approval from the Zoning Committee.
- He understands that if the cutting of wires or removing of poles is necessary for the moving of any structure, he shall give the owner of such wires or poles at least 24 hours' written notice of such desire, and make arrangements to pay for any and all costs resulting from said move.
- He will secure any and all locates from public utilities as are necessary to effect the movement of the structure.
- The owner of the utility or their agents or employees owning any wires, poles or other utility connections which must be temporarily removed to permit moving of the structure shall remove such wires, poles or utility connections to permit passage of the structure. No one other than the owner thereof, or the owner's agents or employees, shall remove or injure any wire, pole or other such utility connection.
- No structure which is being moved upon or over streets or property of the Town shall be occupied while in transit.
- He has adequate machinery, appliances and equipment for the proper move.
- He understands and will abide by the regulations as set out in Ordinance 1991-45, as amended by Ordinance 1998-69: If the structure is a home, it shall be a single family dwelling, a dwelling having only one full kitchen and accommodations for exclusive use by one family. A single family dwelling

may be a site-built, modular or manufactured home as defined by the Department of Housing and Urban Development. Any manufactured home that is to be used as a single family dwelling must meet the following requirements:

(a) It is partially or entirely manufactured in a factory on or after January 1, 1994, and is in compliance with the current applicable standards of the US Dept of Housing and Urban Development at the time of its production.

(b) It is not less than 24' in width and 36' in length.

(c) It has a pitched roof, with a slope of not less than 3" vertical rise for each 12" of horizontal run.

(d) It shall have roof material that consists of non-reflective material customarily used for conventional dwelling including, but not limited to, fiberglass shingles, shake shingles, composition shingles or tile materials. Roof material shall not include flat or corrugated sheet metal, except for manufactured roof panels.

(e) It shall have a roof overhang not less than 8" measured from the vertical side of the home. When attached carports, garages, porches or similar structures are an integral part of the home, this overhang may be waived where the accessory structure is attached to the home.

(f) It shall have siding material consisting of wood or wood products, stucco, brick, horizontal lap steel or aluminum, horizontal lap vinyl or rock.

(g) A manufactured home must be in compliance with federal manufactured home construction and safety standards currently in effect, including design roof loads and insulation requirements applicable to the State of Wyoming and must bear an affixed certification label.

(h) Any manufactured home must conform to the same building setback standards and other requirements to which a conventional site build dwelling on the same lot would be subject.

(i) The dwelling shall be attached to a permanent foundation system. All wheels, hitches, tongues and axles shall be removed. The foundation system must include a perimeter foundation wall that is closed on four sides. The foundation system must also incorporate piers, columns or footers that extend below the frost level in the ground so that the same will bear the weight of the home. The home must be permanently attached to that foundation and be adequate to resist all loads including, but not limited to, resistance to ground movements, seismic shaking, potential shearing, overturning, and uplift due to wind. All foundations shall be constructed of concrete, masonry or masonry block.

1. If caissons are required by manufacturer's specifications, said caissons shall be at least 24" x 24" square or have a diameter of 24". Any caisson shall be at least 36" below ground level.

2. Any manufactured home must be permanently attached to said caissons.

(j) The dwelling must be constructed in such a manner that it is taxed as real estate.

(k) Electrical service and meter shall be permanently attached to the structure.

(l) A manufactured home previously used, installed or occupied at another site may not be installed in Rolling Hills.

- He will provide the Town, with the submission of this Application, proof of insurance covering the move in an amount and form of no less than \$1,000,000 per occurrence / \$300,000 per event that will be acceptable as protection to persons and property against damage by the moving operations.
- He will be assessed, and will provide the Town, a fee of \$500 after the first day for each and every day, or part thereof, that such structure or any part of said structure is occupying or within the boundaries of any street or public property within the Town.
- He shall protect any streets or other property traversed and trees and shrubs upon or adjoining such area from injury during the transit of any structure and shall be liable for any damage to such property. If necessary, the Town will provide an inspector to oversee the moving of such building for the protection of the property, and the Contractor shall pay for such services.

Name of Contractor _____ Contractor Phone No _____
Signature of Contractor _____

By signing below, Applicant / Property Owner understands and agrees that:

- He is responsible for any and all work provided by Contractor insofar as damage to any Town property, or property owned by other residents of the Town.
- He is responsible for ensuring Contractor complies with all provisions outlined above.
- Any permit granted under the terms of this article may be revoked when it becomes known that the Applicant/Property Owner or Contractor is in any manner whatsoever failing to comply with the terms hereof. In the event of such revocation, any person to whom such permit was granted shall thereafter be operating without a permit and subject to the punishment set out in Ordinance 1990-42: Any person or persons violating this ordinance, or any part of this ordinance, shall be deemed to be guilty of a misdemeanor and shall be punishable by a fine of not more than \$750; each day that a violation of this ordinance occurs shall be deemed a separate offense.
- The Applicant/Property Owner shall provide to the Town a fee of \$150 with the submission of this Application.

Signature of Property Owner _____

Date _____

For Town Hall Use

**PERMIT TO MOVE STRUCTURE
WITHIN THE TOWN OF ROLLING HILLS**

Date Application Received _____ Date Property Inspected _____

Permit Issue Date _____ Building Permit No. _____

Payment Received \$_____ Cash _____ Check No. _____ Receipt No. _____

Zoning Committee Member Clerk / Treasurer

All Permits Expire One Year from Issue Date