**THE TOWN OF ROLLING HILLS**

**RECORD OF PROCEEDINGS OF THE GOVERNING BODY MEETING**

**February 20, 2024**

**CALL TO ORDER:** Mayor Maines called the Governing Body Meeting of February 20, 2024, to order at 7 p.m. and led everyone in the Pledge of Allegiance.

**ROLL CALL:** Present – Mayor Maines; Council Members Montgomery, Rivera and Cielinski;

Absent – Council Member Weaver

**CONSENTS:**

MOTION to approve the minutes as presented of the Governing Body Meeting of February 6, 2024; Council Member Rivera so motioned, Council Member Cielinski seconded. All Ayes. MOTION CARRIED.

MOTION to approve the bills and claims for February 20, 2024, as presented; Council Member Montgomery so motioned, Council Member Rivera seconded. All Ayes. MOTION CARRIED.

**PRESENTATION OF PETITIONS:**  Nothing at this time.

**COMMUNICATION FROM THE FLOOR:**

**Glenrock Area Food Pantry:** Board Members from the Glenrock Area Food Pantry presented to Council regarding their program. The pantry has been serving the 82637 area since 2019. Distributions cost approximately $2500 per month. Holiday boxes at Christmas and Thanksgiving are also provided with approximately 96-111 families being served during the holidays. The holiday boxes cost just over $8500 in 2023. There is no required proof of income in order to receive food per the affiliation with Food Bank of the Rockies. The Board asked for a contribution from the Town in any denomination. Supplies come from Food Bank of the Rockies at a discounted price; they do not donate any food or items. Donations to the Food Bank of the Rockies are not directly reflected on or given to the Glenrock Food Pantry. The Governor’s office was generous during covid with programs but the Food Pantry has not seen any distribution from the Governor’s office lately. The Town of Glenrock donates to the Food Pantry, especially before the holidays to offset that cost. Approximately ten families from Rolling Hills benefit from the Food Pantry monthly and approximately twenty families from Rolling Hills participate during the holidays. Processed meat can also be donated if it is processed through a processing facility. The Food Pantry buys protein from other places as the Food Bank of the Rockies has not had protein available. The senior bus helps transport the elderly to the Food Pantry. Food is limited per item. The Food Pantry is set up with 211 for emergency food services. They advertise on Facebook and through flyers. The Food Pantry is a 501c(3) nonprofit organization. They are working with the Glenrock library to help supply snacks for the youth. The Food Pantry is open on the 2nd and 4th Wednesday of each month from 12pm – 5pm. Volunteers are always needed. The Food Pantry has participated in various fund raising.

**REPORT OF COMMITTEES:**

**Parks and Entertainment:**  T. Montgomery is putting together a proposal for the Council’s review for partial development of the South Coyote side of the town park including a pickleball court, sitting area, and picnic shelter. Council discussed the construction of a multi-use facility for an indoor pickleball court. Pros and cons of a multi-use facility were discussed. Council asked if impact funds were available to help with expenses. Council would like a plan in place before moving forward.

**Zoning:** Nothing at this time.

**Local Emergency Planning Committee:** Nothing at this time.

**Joint Powers Board:** Nothing at this time.

**Fire Suppression Authority:** Council Member Rivera stated budgets were reviewed. DFD received plans for the new building. DFD is still down a truck. Potential new OSHA rules may impact paid and volunteer fire departments. Russ Dalgarn discussed the activities in Gillette.

**Landfill Board:** Mayor Maines stated the Board had questions regarding a budget amendment; this stems from Casper’s price increase and assuring that the Glenrock Landfill has enough funds to cover the increase. The cover received erosion from weather. There is a question of whether the erosion was due to engineering or was weather-only related. Repairs will be done by the original contractor and it is mostly felt that no one is at fault. Tubes of straw will be used for diversion and soil protection and regrowth. The plan for the new buildings was discussed and Mayor Maines had the plans available for Council review. The use of rotomil from Glenrock was discussed. Promotion of waste reduction was discussed. The landfill will be closed February 22, 2024, for training. The potential new board member did not attend the last meeting; no other applications were received.

**DEPARTMENT REPORTS AND REQUESTS:**

**Public Works Department Report & Requests:** The water system is working great. Mid-month reads were normal. The part for the generator was to be delivered today. Pesticide chemicals have been applied in partnership with Weed & Pest for eradicating prairie dogs. Public Works is continuing to monitor the area. It appears that there is an 85% success rate. The deadline to apply a second round of chemicals is mid-March.

**CONTINUING BUSINESS:**

**2024 Road Project; Knife River Contract**:Council reviewed and discussed the contract with Knife River Construction pursuant to the bid award. MOTION to enter into a contract with Knife River Construction in the amount of $380,697.00 for the 2024 road project; Council Member Rivera so motioned, Council Member Cielinski seconded. All Ayes. MOTION CARRIED.

**NEW BUSINESS:**

**Emergency Ordinance 2024-165, Budget Amendment:** Council reviewed and discussed Ordinance 2024-165 that amends the budget to include an additional expense for the TNR program with the humane society and an additional expense for the chemicals used to eradicate prairie dogs. MOTION to adopt Emergency Ordinance 2024-165; Council Member Rivera so motioned, Council Member Cielinski seconded. All Ayes. MOTION CARRIED.

**EXECUTIVE SESSION:** No executive session.

**COMMUNICATION TO COUNCIL:**

The WAM Winter Workshop begins tomorrow. Mayor Maines and Council Member Rivera are attending.

**MOTION** to adjourn the Governing Body meeting of February 20, 2024, at 8:05 p.m.; Council Member Rivera so motioned, Council Member Cielinski seconded. All Ayes. MOTION CARRIED. Meeting adjourned.

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Mayor Jon O. Maines

TOWN SEAL ATTEST:

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Teresa Montgomery, Clerk/Treasurer