

THE TOWN OF ROLLING HILLS
RECORD OF PROCEEDINGS OF THE GOVERNING BODY MEETING
May 16, 2023; 7 p.m.

CALL TO ORDER: Mayor Maines called the Governing Body Meeting of May 16, 2023, to order at 7 p.m. and led those present in the Pledge of Allegiance.

ROLL CALL: Present – Mayor Maines; Council Members Montgomery, Weaver, Rivera and Cielinski;
and Attorney Silva

CONSENTS:

MOTION to approve the minutes as presented of the Governing Body Meeting of May 2, 2023; Council Member Rivera so motioned, Council Member Montgomery seconded. All Ayes. MOTION CARRIED.

MOTION to approve the minutes as presented of the Work Session of May 9, 2023; Council Member Rivera so motioned, Council Member Montgomery seconded. All Ayes. MOTION CARRIED.

MOTION to approve the claim approval for May 16, 2023; Council Member Rivera so motioned, Council Member Weaver seconded. Council Member Weaver asked for clarification on the expense for the Naier membership. After discussion, All Ayes. MOTION CARRIED.

PRESENTATION OF PETITIONS: Nothing at this time.

COMMUNICATION FROM THE FLOOR: Nothing at this time.

REPORT OF COMMITTEES:

Parks and Entertainment: Many people have asked about a town-wide garage sale in 2023. T. Montgomery sent a survey to the residents regarding the sale. Of the seven who responded to the survey, all felt the town should advertise a town-wide garage sale but only two stated they would participate. While advertising on social media is free, advertisements in local newspapers is expensive. Last year, there were three to four garage sales. If people from out of town see the ad and travel to Rolling Hills to find no or little sales, they are not likely to participate in other town activities. Two out of the seven people who responded to the survey said they would attend a movie in the park. Four out of seven who responded said they would attend a town-sponsored bbq and games in the park. Six out of seven felt the town should construct a sheltered picnic area near the volleyball court as this area is revamped. Six out of seven who responded are interested in participating in the discussion of development of the south side of the park. T. Montgomery asked Council's thoughts on holding a town-wide sale this year and also potential dates for a bbq. If people want to hold their own garage sale, the Town will advertise on the Town's Facebook page. A town-wide bbq will be held in late July or early August.

Zoning: Nothing at this time.

Local Emergency Planning Committee: Nothing at this time.

Joint Powers Board: Nothing at this time.

Fire Suppression Authority: The FSA Board met on Monday, May 8, 2023, in Douglas. Budgets were further reviewed before presenting to the County Commissioners. There was a large discussion on the ambulance service as well as emergency response training for volunteer firefighters. GFD purchased a new vehicle and are working with the Town of Glenrock to buy a used ambulance.

Landfill Board: Mayor Maines stated there is a meeting this Thursday at the Glenrock library.

NEWY: A meeting will be held during the WAM conference in June but no agenda or meeting items have been received. There is a NEWY meeting on May 25, 2023, at 6:30pm in Douglas.

DEPARTMENT REPORTS AND REQUESTS:

Public Works Department Report & Requests: Mayor Maines will talk to P. Ehler about not mowing the pathway with the Toro.

CONTINUING BUSINESS:

Antelope Ridge Development Project, Update: B. Holwegner requested Andreen-Hunt install an additional curb stop, water line and meter pit near South Bobcat Road. He also inquired about the cost of an additional haul road outside the property limits. Burt Andreen said they will proceed with the additional water service. He is agreeable to the new haul road but has not provided a quote.

Cedar Springs Wind Farm, Update: Council reviewed the MOU and Exhibit A that the parties have tentatively agreed on. Council also reviewed the impact spreadsheet Mayor Maines put together to justify the costs asked for in the MOU. Casper asked for all numbers last week. Mayor Maines presented a number of \$405,257.50 and went over his spreadsheet of how he came up with the calculations. Impacts were discussed. Mayor Maines calculated past impacts versus what was actually received. MOTION to approve the MOU with the other parties including Exhibit A showing Rolling Hills' share being \$405,257.50 or \$581,189.90 if the figure can be updated at this point; Council Member Rivera so motioned, Council Member Weaver seconded. All Ayes. MOTION CARRIED.

WYDOT TAP Grant for Park Pathway: Members from WYDOT met with T. Montgomery to discuss the potential TAP grant for the park pathway. The grant awards are highly competitive this year and it is anticipated that more will be asked for than there are grant funds to award. If the Town chooses to, the engineering and design and the geo survey could be done at this time from the general funds. The Town would then only apply for the construction phase of the project, which would help the grant application. If used for construction, the grant would cover an ADA access gate into the park, removal of existing asphalt and placement of new pathway, placement of two concrete pads for tables, restructuring the slopes to the restroom, creating a new pathway to the basketball court with less grade than the existing, abandoning portions of the existing pathway unless Council decides to keep them. Solar lights for the pathway would also be covered as well as any repairs to the sprinkler system due to the installation of the pathway. However, moving the sprinkler ahead of time, if needed, with general funds would also be favorable to the Town as far as the grant application.

Ordinance 2023-161, Annual Appropriations; Second Reading: Council reviewed and discussed Ordinance 2023-161, the annual appropriations for fiscal year 2023-2024. T. Montgomery reviewed changes made to expenses. MOTION to approve Ordinance 2023-161 on second reading; Council Member Rivera so motioned, Council Member Weaver seconded. All Ayes. MOTION CARRIED.

Resolution 2023-444, Fireworks Permit: Pursuant to the discussion at the last council meeting and Ordinance 2016-126, Resolution 2023-444 and the 2023 fireworks permit was presented for Council's review. MOTION to pass Resolution 2023-444, which sets out the dates of July 3-4, 2023, to detonate fireworks and requiring a fireworks permit; Council Member Weaver so motioned, Council Member Montgomery seconded. All Ayes. MOTION CARRIED.

Road Project 2023: Pursuant to discussion at the May 9, 2023, work session, Council discussed the chipseal project. MOTION to have WLC design the chipseal project to include Roundup Road from the north to the driveway just beyond South Bobcat but not on the s-curve section of Roundup, Lynx Lane, Rimrock Road and South Coyote Road; Council Member Weaver so motioned, Council Member Montgomery second. All Ayes. MOTION CARRIED.

NEW BUSINESS:

Ambulance Service: Glenrock Chief of Police Colter Felton set up a meeting with local government and Converse County Memorial Hospital to discuss the ambulance service. Chief Felton met with individuals in Douglas last week. The changes the hospital is proposing affect this side of Converse County only. He felt it would be beneficial to find out what is causing the hospital's decision and what can be done to prevent it. Chief Felton asked the hospital to produce real numbers that is driving their decision. The Commissioners seem to take the position that they are not going to help with this side of the county. Sustainability, financing and staffing need to be discussed at the upcoming meeting. Only two paramedics live in Glenrock at this time. Attorney Silva asked where other paramedics come from; at this time there are no other paramedics available. The hospital wants to go to full-time, on-call staffing. The hospital cannot guarantee staffing with this method, at which point all ambulance services would come from Douglas. Chief Felton is going to push for the Commissioners to be at the upcoming meeting. Council Member Cielinski has expressed interest in attending the meeting; she has experience in running an ambulance service. If the fire department takes on the task of becoming EMTs, there is concern of the ambulance service going away since the fire department is doing the work. The meeting is scheduled for Monday, May 22, 2023, following the Glenrock Town Council meeting. Council discussed who would be attending. Council Member Montgomery stated that the Glenrock Fire Department purchased a squad unit, which is an older ambulance. It is not the intent to transport patients rather to be able to attend to the patient while waiting for ambulance services. Verbage of the mil levy passed that created an ambulance service needs to be reviewed; if the mil levy states that an ambulance service will be provided, then it needs to stop if there is no ambulance service. Services to other towns are being provided by the hospital, including Casper, Lusk and Wheatland. Either Council Member Montgomery or Rivera will attend the meeting with Council Member Cielinski.

WAM Resolutions: Council was provided resolutions submitted by various municipalities and WAM that will be presented to the WAM voting body in June. The resolutions will also be discussed during the WAM business meeting before the vote. Mayor Maines asked Council to let Council Member Cielinski know of any strong opinions on any of the resolutions.

WAM Voting Delegate: Council Member Cielinski will be attending the WAM convention in June. MOTION to send Council Member Cielinski as the voting delegate for the Town during the WAM business meeting; Council Member Weaver so motioned, Council Member Rivera seconded. All Ayes. MOTION CARRIED.

Resolution 2023-445, Budget Amendment: Council reviewed and discussed a budget amendment for data processing. The amendment is needed due to the new website provider, moving to 365g accounts, and using a different credit card processing company. Unexpended funds from the proposed dog park can be moved to data processing to cover this expense without the overall expenditure budget changing. MOTION to approve Resolution 2023-445, a resolution that increases the budget for data processing; Council Member Montgomery so motioned, Council Member Weaver seconded. All Ayes. MOTION CARRIED.

EXECUTIVE SESSION: No executive session.

COMMUNICATION TO COUNCIL: Nothing at this time.

MOTION to adjourn the Governing Body meeting of May 16, 2023, at 8:20 p.m.; Council Member Rivera so motioned, Council Member Weaver seconded. All Ayes. MOTION CARRIED. Meeting adjourned.

TOWN SEAL

Mayor Pro Tem _____

ATTEST:

Teresa Montgomery, Clerk/Treasurer